

ମହାନଦୀ କୋଲଫିଲ୍ଡ୍‌ସ୍ ଲିମିଟେଡ୍
महानदी कोलफील्ड्स लिमिटेड
Mahanadi Coalfields Limited
(A Subsidiary of Coal India Limited)
Web site. mahanadicoal.in

Office of the General Manager(HRD)
HRD Deptt.
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MCL

Ref. No. MCL(HQ)/GM(HRD)/PDPT/2023-24/ 565

Date : 16.08.2023

To,
The General Managers
Talcher/Jagannath/Lingaraj/BHPA/Kaniha/Hingula/Subhadra/Bhubaneswari/CWS(Excv), Talcher
IB Valley/Orient/Lakhanpur/Basundhara/Mahalaxmi/CWS(Excv.), IB Valley
The CMS, NSCH, Talcher

The General Managers/HODs, MCL(HQ)/MCL, Bhubaneswar

Sub: Notification for inviting applications for engagement of Sons/Daughters of MCL Employees/Ex-Employees/PAPs in Post Diploma Practical Training (Mining Discipline) for one year in Underground Mines of MCL under Apprentice Act 1961 to be deployed through NATS portal.

Dear Sir,

Applications are invited for engagement of Sons and Daughters of MCL Employees/Ex-Employees/PAPs for Post Diploma Practical Training in Mining Discipline for one year in Underground Mines of Talcher and Orient Areas under Apprentice Act 1961.

Interested candidates may be advised to submit their application in the prescribed format (as per terms and conditions of the company given below) through the Area Personnel Manager of the concerned Area and Area GM and through GM(Pers & IR), MCL HQ for HQ candidates on or before **18th September 2023**. The application must be reach to the office of The General Manager (HRD), MCL HQ on or before 05.00 PM of **21st September 2023**.

Terms and Conditions:

1. Applicant should apply in prescribed application form for the Post Diploma Practical Training (PDPT) in Mining Discipline for the Sons/Daughters of Employees/Ex-employees/Project Affected Persons of MCL which can be downloaded from MCL website www.mahanadicoal.in (A copy of application form and check list is attached).
2. The candidate should have passed the Mining Diploma Certificate Examination during April 2019 or thereafter.
3. The candidate must have registered his/her name as per guidelines of BOPT in NATS portal i.e. www.mhrdnats.gov.in and must have a valid enrolled number.
4. The candidates will be selected on seniority basis:
 - 4.1. Candidates passing earlier will have precedence over those passing in later year.
 - 4.2. For candidates passing in same year, those with higher marks will have precedence.
 - 4.3. In the event of tie in first two conditions, candidate born earlier will get preference.
5. This scheme is for Sons/ Daughters of Employees/Ex- Employees/PAPs only.
 - a. For Sons/Daughters of Employees/Ex-employees – 80% seats.
 - b. For Sons/ Daughters of PAPs – 20% seats.
(vacant seats will be interchangeable).
6. List of selected candidates will be sent to BOPT(ER), Kolkata for approval. Award letter for training will be issued to eligible candidates for their PDPT training at different underground mines of Orient Area and Talcher Area, of MCL.

ମହାପ୍ରବନ୍ଧକ(ମାନବ ସଂସାଧନ ବିକାସ)
General Manager(HRD)
ଆନନ୍ଦ ବିହାର, ବୁର୍ଲା
Anand Vihar, Burla
ସମ୍ବଲପୁର, Sambalpur - 768020

Contd....P/2

7. Application must be submitted alongwith self-attested copy of :-
- Matriculation Certificate
 - Diploma Certificate
 - Mark sheet (both diploma and Matriculation),
 - Passport size Photograph
 - Aadhar Card,
 - Caste Certificate, if any
 - Registration copy of NATS portal (Student Valid Enrolment Number)
 - Photo I. Card with address of the applicant
 - Identity card :
 - For Employees/Ex-employees of MCL – Official Photo I. Card/Certificate issued by MCL.
 - For PAPs – Photo I. Card/Certificate issued by concerned Area of MCL.
8. All attested copy of documents must be verified from the original document by the office of Area Personnel Manager of concerned Area before forwarding the application.
9. All applications must be routed through concerned Area (through APM and Area GM for Area and GM(P&IR), MCL HQ for HQ). **Direct application will not be entertained.**
10. **Timeline** – Application to be submitted at respective Area in the office of APM for Area and GM(P&IR), MCL HQ for HQ on or before **18.09.2023**.

You are requested to kindly arrange to give wide publicity by displaying it on the notice boards and any other means as deemed fit and to follow the established company policy.

Encl:

- Application Format
- Checklist

For kind information:

- Director (Personnel), MCL

Copy to:

- TS to CMD, TS to Dir. (Pers)/Dir (Fin.)/Dir.(T/P&P)/Dir(T/O), MCL
- The Director of Training, BOPT(ER), Sector - I, (Opposite Labony Estate) PO: Saltlake City, Kolkata-64 → **For kind information and necessary action please.**
- General Manager (System), MCL HQ → **For uploading in MCL website**
- Area Personnel Managers, Talcher/Jagannath/Lingaraj/Bharatpur/Kaniha/Hingula/Subhadra/CWS(Excv), Talcher/NSCH,Talcher/IB Valley/Orient/Lakhanpur/Basundhara/ Bhubaneswari/Mahalaxmi/CWS (Excv), IB Valley & HOD, MCL, Bhubaneswar → **With a request to arrange for publicity through Area/Project/Establishment Notice Boards and Project Affected villages through Mukhia/Sarpanch for wide publicity.**
- All Area Training Officer/Principal, MEETI, Talcher/ Principal, BTI, Lakhanpur/All GVTOs of GVTCs, – **For wide publicity**


General Manager (HRD)
MCL (HQ)
महाप्रबंधक (मानव संसाधन विकास)
General Manager(HRD)
आनंद विहार, बुर्ला
Anand Vihar, Burla
सम्बलपुर, Sambalpur - 768020

**APPLICATION FORM FOR THE POST DIPLOMA PRACTICAL TRAINING (PDPT) IN MINING DISCIPLINE
FOR THE SONS/DAUGHTERS OF EMPLOYEES/EX-EMPLOYEES/PROJECT AFFECTED PERSONS OF MCL**

To,

The General Manager (HRD)
Mahanadi Coalfields Limited,
Anand Vihar, PO: Jagriti Vihar
Burla, Sambalpur – 768020 (Odisha)

Affix Passport
size Photograph
and sign across

(Through Proper Channel)

1. Name of the Candidate
(in CAPITAL LETTER) _____
2. Father's Name
whether Son/Daughter of :
(Please tick in the BOX)

Employee		Ex Employee		PAP	
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3. Designation
(For Employee/Ex-Employee) _____
4. Employee Code
(For Employee/ Ex-Employee) _____
5. Place of Posting : for Employee and
Last place of posting for Ex-Employee) Unit _____ Area _____
6. Name of the Project Affected Village
/Area of MCL (For PAPs only) _____
7. Name of the Institute
(from where passed Diploma in Min) _____
8. Month & Year of passing
(Diploma in Mining) Month _____ Year _____
9. Total Mark and Mark obtained
(Diploma in Mining) Total Mark _____ Mark secured _____ % of marks _____
10. Student Valid Enrolment No & Date
of Registration in NATS portal) _____
11. Date of Birth of Student
Date _____ Month _____ Year _____
13. Permanent Address: _____

14. Present Address: _____

15. Contact No (Mob.) _____ / _____
16. E-mail Address _____

Declaration:

I do hereby declare that the above information given by me is correct. In the event of any information given above found to be false, my candidature for the PDPT in MCL will not be considered and it will be forfeited even after engagement as apprentice.

Signature of Employee/Ex-Employee/PAP

Signature of the candidate

CERTIFICATE FOR EMPLOYEES/EX EMPLOYEES OF MCL

This is to certify that Sri/Ms _____ is Father/Mother of (Candidate Name) _____
_____ who is/was working as _____ at _____
_____ Project/Deptt. _____ Area/HQ, MCL.

CERTIFICATE FOR PAPs OF MCL

This is to certify that Sri/Miss _____ is Son/Daughter of _____
who is a Project Affected Person (PAP) of _____ village of _____ District
under _____ Area of MCL.

Signature of Area GM/HOD of the
Area/Establishment

Signature of APM
With seal

CHECK LIST

Sl. No.	Attested Copy of:	Submitted (Yes/No)	To be checked by concerned executive of Area
1.	Matriculation Certificate		
2.	Diploma Certificate		
3.	Mark sheet (both diploma and Matriculation)		
4.	Passport size Photograph		
5.	Aadhar Card		
6.	Cast Certificate, if any		
7.	Registration copy of NATS portal (Student VALID ENROLLMENT number)		
8.	Identity Card		
a.	For Employees of MCL - Official Photo I. Card/Certificate issued by MCL		
b.	For Ex-Employees of MCL - Official Photo I. Card/Certificate issued by MCL		
c.	For PAPs - Photo I. Card/Certificate issued by concerned Area of MCL		

Signature of the candidate

Signature of Area Authority
with Designation

Place: _____

Date : _____ 2023

NB:

1. Duly filled up application with check list signed by APM or his/her concerned representative will only be accepted.
2. Without submission of valid enrolment number which has been issued by National Apprentice Training Scheme (NATS) portal (i.e. www.mhrdnats.gov.in), the candidature will be automatically rejected even after selection.